

HSE POLICY ON STATUTORY OCCUPATIONAL SAFETY & HEALTH TRAINING 2016

FAST FACTS, REF FF:005:00 AUGUST 2016

This FAST FACT provides a brief overview of the ***HSE Policy on Statutory Occupational Safety and Health Training 2016***.

The policy can be downloaded [here](#).

DID YOU KNOW THAT Training is a key component of the HSE’s health and safety management programme. This policy provides advice and guidance on statutory Occupational Safety and Health (OSH) Training, i.e. *training that is either explicitly required in legislation or deemed by the organisation to be necessary to ensure, so far as is reasonably practicable, the safety, health and welfare at work of employees and others.*



POLICY STATEMENT

The HSE will ensure, so far as reasonably practicable, that all employees are facilitated in attending statutory occupational safety and health training.

In order to determine whether training is *necessary* it is HSE policy that a systematic needs assessment must be carried out.

PURPOSE

The purpose of this policy is to inform all Managers (Responsible Persons) and employees of the requirement to provide and attend statutory occupational safety and health training and sets out roles and responsibilities with respect to statutory training.

SCOPE

This Policy applies to all employees and others working in the HSE.

HEALTH AND SAFETY LEGISLATION

- Safety, Health and Welfare at Work Act, 2005 and other relevant associated Regulations.



MANAGERS KEY ROLES AND RESPONSIBILITIES

Managers must:

- Ensure that a systematic training needs assessment is carried out locally, underpinned by risk assessment
- Facilitate employees in attending statutory occupational safety and health training within a reasonable timescale - Statutory Training is Mandatory for the identified employees
- Keep records of statutory training required and attended by their employees

EMPLOYEES KEY ROLES AND RESPONSIBILITIES

Employees must:

- Adhere to this Policy
- Co-operate with the relevant manager in the risk assessment and training needs assessment process and communicate any additional training requirements
- Attend all training programmes identified and apply safe systems of work
- Not misrepresent themselves with regard to their level of training as prescribed by the Safety, Health and Welfare at Work Act 2005

Detailed Roles & Responsibilities are outlined in the HSE Policy on Statutory Occupational Safety and Health Training 2016.

A STEP-BY-STEP PROCEDURE FOR POLICY IMPLEMENTATION

A step-by-step approach to managing statutory occupational safety and health training is given in Appendix two of the Policy

SUPPORTING DOCUMENTATION

- HSE Policy on Statutory Occupational Safety and Health Training 2016
- [National Health & Safety Training Programme 2016 and Training Matrix](#)
- [FAQ 014:01 Statutory Occupational Safety and Health Training](#)

